

PURCHASE ORDER**PILI WATER DISTRICT**

Sta. Rita Agro Industrial Estate
San Jose, Pili, Camarines Sur
Fax/Tel (054) 4777136 Email Address: piliwd@yahoo.com

Supplier: Galaxy Point Enterprises	P.O. No. : 2020-09-224
Address: Naga City	Date: September 8, 2020
TIN : 944-155-300-001	Mode of Procurement Shopping
PR no: 20-09-224 PR Date: August 25, 2020	APQ No. 09-004 AGSD

Getlemen: **Please furnish this Office the following articles subject to the terms and conditions contained herein:**

Place of Delivery: Pili Water District	FOB Pili Water District
Date of Delivery: 30 days upon receipt of P.O.	Payment Term: 30 days after full delivery

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	Battery: AA	8	12.00	96.00
2	piece	Battery: AAA	16	12.00	192.00
3	boxes	Binder Clip (24mm/1 inch, 12 pcs./box)	6	18.00	108.00
4	boxes	Binder Clip (32mm 12 pcs/box)	6	24.00	144.00
5	boxes	Binder Clip (50mm/2 inches, 12 pcs./box)	3	54.00	162.00
6	piece	Chip Board No.#25	20	23.00	460.00
7	piece	CSC Form 48	500	0.10	50.00
8	piece	File Rack/Paper Tray (2 layers, Metal, Blac	3	295.00	885.00
9	piece	File Rack/Paper Tray (2 layers, Plastic, Bla	4	220.00	880.00
10	piece	Logbook, (150 leaves)	30	36.00	1,080.00
11	piece	Long Plastic thick White, pre-punched	36	9.00	324.00
12	boxes	Paper Clip Plastic Coated (Big)	15	16.00	240.00
13	piece	Ring Binder, Hard Bound, Long Size 7-cm	36	103.00	3,708.00
14	piece	Staple Remover, Plier Type (Heavy Duty)	2	15.00	30.00
15	packs	Sticky Flag notes (0.47in/70x80 mm)	12	38.00	456.00

(Total Amount in Words) **eight thousand eight hundred fifteen pesos only**

8,815.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. (Sec. 68 of RA 9184)

Conforme:

EDEN DIAZ Y. LO
Signature over Printed Name of Supplier

Date **9/10/20**

Very truly yours,

PAULINO S. CUNANAN
General Manager

Fund Cluster:
Funds Available:

ORS/BURS No. : _____
Date of the ORS/BURS No. : _____
Amount : _____