



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 6568874
Procuring Entity PILI WATER DISTRICT
Title Design and Build for Interior Improvement of 2nd Floor PIWAD Administration Building
Area of Delivery

Solicitation Number:	19-10-392	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Civil Works	Document Request List	0
Category:	Construction Projects	Date Published	22/10/2019
Approved Budget for the Contract:	PHP 958,140.00	Last Updated / Time	18/10/2019 16:07 PM
Delivery Period:	30 Day/s	Closing Date / Time	29/10/2019 17:00 PM
Client Agency:			
Contact Person:	Rowena Agrito Mongoso BAC-Secretary Sta. Rita Agro-Industrial Estate San Jose Pili Camarines Sur Philippines 4418 63-054-4777136 63-054-4777136 piliwd@yahoo.com		

Description

INVITATION TO BID

The PILI WATER DISTRICT, through its BIDS AND AWARDS COMMITTEE invites contractors to apply for eligibility and to bid for the following projects:

Name of Project : Design and Build for Interior Improvement of 2nd Floor PIWAD Administration Building
 Approved Budget of the Contract : (Php) 958,140.00
 Cost of Bid Documents : (Php) 1,000
 Contract Duration : 30 (CD)

The Funding Source is the GOP through the Corporate Budget for 2019 approved by the board. Bids received in excess of the ABC shall be automatically rejected at bid opening. Prospective Bidders should have completed within Five (5) years from the date of submission and receipt of bids, a contract similar to the project and the contract amount should be at least fifty percent (50%) of the ABC to be bid.

Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184) as amended, otherwise known as the "Government Procurement Reform Act".

The schedule of activities is listed as follows:

SCHEDULE OF ACTIVITIES Design and Build for Interior Improvement of 2nd Floor PIWAD Administration Building

1. Issuance and Availability of Bidding Documents October 22, 2019 to November 11, 2019 (8:00 AM-5:00 PM, Monday-Friday)
2. Pre-bid Conference/Site Inspection October 28, 2019 (1:30 PM)
3. Deadline of submission and receipt of Bids November 11, 2019 (1:30 PM)
4. Opening of Bids November 11, 2019 (2:00 PM)

Bidding Documents may be acquired by interested Bidders from Pili Water District office upon payment of a non-refundable amount stated above and can be viewed and downloaded at www.piliwaterdistrict.gov.ph

Bidding is restricted to eligible bidders as described in ITB 5.1.

Bids must be delivered on or before the above stated scheduled dates at Pili Water District office. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.1.

The PILI WATER DISTRICT reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please contact:

(Sgd.) ROWENA A. MONGOSO
BAC Secretary
054-4777131 local 112

TERMS OF REFERENCE

DESIGN AND BUILD FOR INTERIOR IMPROVEMENT OF SECOND FLOOR OF PIWAD ADMINISTRATION BUILDING

I. PROJECT DESCRIPTION

Pili Water District plans to improve the Office of the General Manager and Planning Office. The scope of services includes space planning, furnishing and installation of office tables and chairs, glass wall and partition, glass doors and roll up blinds.

II. PROJECT SITE

The project site will be at the Second Floor of Administration Building of Pili Water District, San Jose, Pili, Camarines Sur.

III. SCOPE OF PROJECT

The contractor shall perform the following tasks:

1. Detailed Working Drawings
 - Based on the agency's proposed layout, prepare the detailed working drawings, detailed cost estimates and technical specifications for the proposed interior plans. The contractor shall also prepare necessary components such as electrical and audio visual and necessary cabling for phone, computers, etc. The contractor can also propose modular products.
 - All the designs and drawings shall be conforming to the international standard and quality.
2. Furnishing of Office Fixtures
 - The contractor shall furnish all labor, materials, tools and equipment needed for the supply and installation of office fixtures based on the design and specifications submitted by the contractor and approved by the agency.
3. Project Implementation and Management
 - The project is planned to be completed over a period of 30 days. The contractor is expected to provide a detailed time schedule for undertaking the various activities.
 - The contractor's project manager shall conduct regular inspection during the implementation phase to ensure using reasonable endeavors that the works carried out are as per specifications laid out and consistent with good engineering practices.

IV. DELIVERABLES

1. Detailed Plans

The Contractor shall render full and complete architectural and engineering design plans necessary for the successful implementation of the project:

- a. Architectural
 1. Floor Plan
 2. Elevations and Wall Details
 3. Sections
 4. Spot Details

- 5. Interior Perspectives
- b. Electrical and Cablings

2. Detailed Estimate/ Bill of Quantities and Specifications

The Bill of Quantities shall be explicit covering all items of work. It should be as exhaustive as possible to avoid changes, additions, deletions and substitutions during execution. The detailed technical and materials specifications should be part of the Bill of Quantities. The quantities should be worked out as accurate as possible to avoid unnecessary variations during the execution of the work. Availability of materials may also be specified for those that are unique in features.

The cost estimates should be appropriately worked out to indicate the approximate cost of the entire project. All forms of taxes should be incorporated in the cost analysis.

3. Office Furnitures and Fixtures

The Contractor shall deliver and perform all works and items stipulated and required in the contract within the specified duration. The items of work shall include the following:

V. PROPOSED IMPLEMENTATION SCHEDULE

The interior improvement described above will be carried out within thirty (30) calendar days from the issuance of the Notice to Proceed by the PIWAD.

VI. DOCUMENTS AND ELIGIBILITY REQUIREMENTS

The Contractor must provide the Pili Water District:

1. Copy of Professional License of the Designer (Interior Designer/Architect/Civil Engineer)
2. Copy of Curriculum Vitae detailing the personal profile, similar work completed successfully.
3. Taxpayer's Identification Number.
4. All other eligibility requirements specified in the bid documents.

VII. SELECTION CRITERIA

Evaluation shall be based on the Quality-Based Evaluation Procedure wherein the Technical Proposal together with the Financial Proposal shall be considered.

The criteria and rating system for the selection of the winning Contractor are as follows:

Evaluation Criteria Weight

Technical Proposal 60%
 Financial Proposal 40%
 Total 100%

The Technical Proposal is broken down as follows:

Evaluation Criteria Weight

1. Qualification of the key personnel to be assigned in the project 10%
 2. Experience of the Contractor 10%
 3. Design Approach and Methodology 40%
- Total 60%

1. Qualification of the key personnel to be assigned in the project (10%)

a) Number of years of contracting experience Equivalent Points

4 - 5 years 10
 3 years 8
 1 - 2 years 5

2. Experience of the Contractor (10%)

a) Number of Completed Projects Equivalent Points

5 and above completed projects 10
 3 completed projects 8
 2 completed projects 5
 1 completed project 3

3. Design Approach and Methodology (40%)

a) Clarity of proposed methods and approaches to be 20 Used, their feasibility, soundness and innovativeness

- b) Comprehensiveness 20
1. Completeness of activities
 2. Logical sequence of activities
 3. Appropriate timing of the activities
 4. Flexible enough, can be modified easily, if necessary

The Financial Proposal shall be computed as follows:

1. The lowest Financial Proposal shall receive the maximum score of 40%
2. The scores of the other Financial Proposals shall be computed using the formula:

Financial Score = Lowest Financial Proposal/Financial Proposal of the Proponent
x 100 x 40%

VIII. APPROVED BUDGET FOR THE CONTRACT

The Approved Budget for the Contract is Nine Hundred Fifty-Eight Thousand One Hundred Forty Pesos (Php 958,140.00) and shall be deemed to include the cost of all taxes, duties, fees, levies and other charges imposed under applicable law.

IX. CONCEPTUAL DESIGN

Shown below is the preliminary design and space planning for the proposed interior improvement of Office of the GM Staff and Planning Office.

Pre-bid Conference

Date	Time	Venue
28/10/2019	1:30:00 PM	Multi-Purpose Hall Pili Water District Sta. Rita Agro Industrial Estate San Jose, Pili, Camarines Sur

Created by Rowena Agrito Mongoso

Date Created 18/10/2019

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.